



Your manila folder must include each item below, in the listed order!

- Education Specialist IIP Advisement form, **with Candidate and District Designee signatures** (NCBTP provides the Program Sponsor signature)
- Individual Induction Plan (IIP) Long Term Goals Reflection form

Health Requirement met by one of the following:

- Official* Transcript for Health Class
- Currently enrolled in class, will request official transcript and submit when available
- Currently hold Multiple or Single Subject 2042 Preliminary or Ryan clear credential

Technology Requirement met by one of the following:

- Official* Transcript for Technology Class
- Currently enrolled in class, will request official transcript and submit when available
- Currently hold Multiple or Single Subject 2042 Preliminary or Ryan clear credential

Credential Request form (will receive this at the spring Level 2 seminar)

Observed Evidence forms with attached evidence behind each standard cover sheet

PLEASE NOTE: DO NOT submit binders, fancy folders, plastic cover sheets, large paper clips or other items that are bulky to store. Make sure all evidence is legible and readily copied. These portfolios will be maintained in hard copy for two years and then scanned for electronic storage for an additional five years.

Education Specialist: _____ Date: _____
Print Name **and** Signature